



Melksham Town Council

Town Hall, Melksham, Wiltshire, SN12 6ES

Tel: (01225) 704187 Email: townhall@melkshamtown.co.uk

Application for Grant Aid 2017-18

Please tick to say which grant your application is for

Large Grant Over £500	
Small Grant Under £500	
Assembly Hall Room Hire	
Town Hall Room Hire	

ORGANISATION/GROUP'S NAME (Full name, charity number if applicable)

Name to write the cheque to if different:

AIMS OF THE ORGANISATION (Describe what the organisation does and who benefits)

APPLICANTS DETAILS (Give details of a representative for correspondence)

NAME:			
ADDRESS:			
TELEPHONE:		EMAIL:	

OBJECTIVES (Please tick all those that apply)

The Council gives grant aid to those individuals and organisations who:

- Provide a service to the people of Melksham
- Enhance the quality of life of the people of Melksham
- Improve the environment of the people of Melksham
- Promote the good name of the town of Melksham through their achievement and participation

DETAILS OF FUNDING

HOW MANY PEOPLE WILL BENEFIT FROM THIS GRANT?

DOES YOUR GROUP HAVE ANY OF THE FOLLOWING (Please tick all those that apply):

- | | | | |
|----------------------------|--------------------------|--------------------------|--------------------------|
| PUBLIC LIABILITY INSURANCE | <input type="checkbox"/> | CHILD PROTECTION POLICY | <input type="checkbox"/> |
| OTHER INSURANCE | <input type="checkbox"/> | HEALTH AND SAFETY POLICY | <input type="checkbox"/> |

DESCRIBE WHAT THE FUNDING IS BEING REQUESTED FOR

It is important to indicate how this grant will meet the Town Council's objectives (listed above).
If it is for a specific project include start and anticipated finish dates. Use extra pages if needed.

ESTIMATED COST OF PROJECT £

OTHER FUNDING £

(Please list any other grants received or requested, and all fundraising activities)

GRANT AID REQUESTED £

HOW WILL THE REMAINING MONEY BE RAISED?

FINANCIAL INFORMATION/ANNUAL ACCOUNTS

PROVIDE THE FOLLOWING DETAILS FROM YOUR MOST RECENT ANNUAL ACCOUNTS

ACCOUNT YEAR ENDING: DAY/MONTH/YEAR / /

TOTAL GROSS INCOME £

TOTAL EXPENDITURE £

BALANCE AT YEAR END £

SAVINGS (RESERVES, CASH, INVESTMENTS) £

IF YOUR SAVINGS ARE MORE THAN YOUR ANNUAL EXPENDITURE, WHAT ARE THEY FOR?

I/We confirm that the details on this form are to the best of our knowledge correct

Signature of applicant(s) _____ Date: / /

**PLEASE DO NOT ENCLOSE ANY OTHER DOCUMENTS APART FROM YOUR ANNUAL ACCOUNTS WITH
THE COMPLETED APPLICATION FORM AS THESE WILL NOT BE CONSIDERED**

PLEASE RETURN YOUR FORM TO MELKSHAM TOWN HALL BY 31 JULY 2017